

BCICN Pwyllgor Llywodraethu Corfforaethol
BCHCW Corporate Governance Committee

Wednesday, 17 March 2021 @ 12.30
Via Teams

AGENDA				
	Eitem Agenda / Agenda Item	Pwy Who	Amser Time	Dog Docs
1	Welcome and apologies	Chair	12.30	-
I'W DRAFOD / BENDERFYNU FOR DISCUSSION / DECISION				
2	Minutes from the previous meeting, including agreed actions	Chair	12.35	1
3	Annual review of committee activities, including: <ul style="list-style-type: none"> ▪ A look back over the committee's activities in 2020-2021 ▪ Committee terms of reference ▪ Joint CHC services planning and change committee 	CEO	12.40	2 2a 2b Verbal
4	Annual review of our governance framework, including: <ul style="list-style-type: none"> ▪ Hosting agreement ▪ BCHCW standing orders ▪ BCHCW standing financial instructions ▪ Model standing orders for CHCs ▪ Model standing financial instructions for CHCs ▪ CHC corporate governance assurance programme: self assessment return ▪ Review of policies, procedures and guidance 	CEO/ CO	13.00	3 (3a) (3b) (3c) (3d) (3e) (3f) (3g-m)

	Eitem Agenda / Agenda Item	Pwy Who	Amser Time	Dog Docs
5	Annual returns 2020-2021: <ul style="list-style-type: none"> ▪ Gifts and hospitality registers ▪ Report of data breaches ▪ Report of feedback and complaints about the Board and CHCs ▪ Welsh language standards self-assessments ▪ Report of information requests 	CEO/ CO	13.30	4 (4a) (4b) (4c) (4d-k) (4l)
EGWYL BREAK				
6	Staff and member matters, including: <ul style="list-style-type: none"> ▪ Staff and member recruitment and retention ▪ Learning and development update 		13.55	5 (5a) (5b)
7	Planning 2021-2022, including: <ul style="list-style-type: none"> ▪ Outline BCHCW Operational Plan ▪ Equality plan update ▪ Outline BCHCW work programme ▪ Outline Corporate Governance Committee work programme 		14.05	6 (6a) Verbal (6c) (6d)
ER GWYBODAETH FOR INFORMATION				
8	Request to the Welsh Language Commissioner	-	-	7
9	Updated national report timetable	-	-	8
10	CHC website accessibility standards – external review reports	-	-	9 (a-g)
11	Date and details of next CG Committee meeting: Wednesday, 16 June 2021	Chair	-	-
12	Close	Chair	14.30	-