

BCICN Pwyllgor Llywodraethu Corfforaethol BCHCW Corporate Governance Committee

Wednesday, 16 June 2021 @ 13.00
Via Teams

AGENDA				
	Eitem Agenda / Agenda Item	Pwy Who	Amser Time	Dog Docs
1	Welcome and apologies	Chair	13.00	-
I'W DRAFOD / BENDERFYNU FOR DISCUSSION / DECISION				
2	Minutes from the previous meeting, including agreed actions	Chair	13.05	1
3	Corporate services assurance framework: <ul style="list-style-type: none"> ▪ 2020-2021 assurance reports ▪ 2021-2022 assurance framework and compliance plan 	CEO/ CO	13.10	2 (a-h)
4	Our ways of working: <ul style="list-style-type: none"> ▪ Review of Board and CHC policies and procedures <ul style="list-style-type: none"> - Advocacy case management policy - Prison healthcare and our complaints advocacy service - Bilingual signage in the workplace - Using the Welsh language internally - Using Welsh effectively in bilingual meetings - Handling complaints about us – a guide for staff 	CEO/ CO	13.25	3 (a) Verbal (b) (c) (d) (e)

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	Cont/d....Review of Board and CHC policies and procedures <ul style="list-style-type: none"> - Learning Welsh - Remote recruitment - Respect and resolution policy - Guidance for CHCs on equality monitoring and reporting - Coronavirus guidance Information Governance - Register of CHC standards, guidance, policies and procedures 	CEO/CO	-	(f) (g) (h) (i) (j) (k)
5	ICT update: <ul style="list-style-type: none"> ▪ ICT development plan (April 2021 2022) 	DP	13.45	4
EGWYL BREAK				
6	Staff and member matters, including: <ul style="list-style-type: none"> ▪ Staff sickness report (2020-2021) ▪ Staff and member learning and development planning ▪ Staff well-being survey 	CEO/CO	14.05	5
7	Information governance, including review of: <ul style="list-style-type: none"> ▪ Privacy notices ▪ Accessibility standards 	CEO/CO	14.35	6
8	Reporting 2020-2021: <ul style="list-style-type: none"> ▪ BCHCW and CHC annual reporting update ▪ Welsh language standards annual reporting update ▪ Gender pay gap report 	CEO/CO	14.50	7 (a) (b-h) (i)

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9	Learning when things go wrong: <ul style="list-style-type: none"> ▪ Annual review of data protection matters (including breaches) ▪ Annual review of complaints about us ▪ Updated 2021-2022 templates 	CEO/ CO	15.00	8 (a) (b) (c)
ER GWYBODAETH FOR INFORMATION				
10	Dealing with potential conflicts of interest: <ul style="list-style-type: none"> ▪ Updated declaration of interest register 	-	-	9
11	Welsh Language matters: <ul style="list-style-type: none"> ▪ Letter from the Welsh Language Commissioners office ▪ Internal translation arrangements update 	-	-	10 (a) (b)
12	Updated BCHCW Corporate Governance Committee work programme 2021-2022	-	-	11
13	CAU / CLOSE		15.30	